



ევროკავშირი
საქართველოსთვის
ENPARD



Caritas Czech Republic in Georgia

&

Khulo Local Action Group

Project

**“Promotion of Rural Development and Diversification in
Khulo Municipality”**

Rural Development Grant Competition Manual¹

Full Application Competition

¹These procedures are based on similar Grant Manuals developed by other ENPARD II implementing organizations.

About the project

The International non-governmental organization Caritas Czech Republic in Georgia (CCRG), within the framework of the European Neighborhood Programme for Agriculture and Rural Development (ENPARD), in partnership with Croatian Rural Development Network and Georgian non-governmental organization PMC Research Centre, is implementing “Promotion of Rural Development and Diversification in Khulo Municipality” project. The main goal of the project is to improve employment and living conditions in Khulo Municipality through diversification of the rural economy.

Grant Competition

Within the frame of the project CCRG announces third call for applications under Rural Development (RD) grant competition for 2020 year.

The main aim of the third RD grant competition is to fund projects which address the key priorities and objectives developed in the Khulo Local Development strategy (LDS) 2018-2022 and contribute to the improvement of the quality of the life and socio-economic condition in Khulo Municipality. Also, to promote awareness within Khulo citizens and vulnerable groups regarding new COVID-19 and its' prevention measurements.

Six priority directions are defined by Khulo LDS:

- Rural tourism
- Agriculture
- Communal and Social Infrastructure
- Culture, health, education, sport, and youth
- Off-farm entrepreneurship
- Environment and sustainable management and natural resource

Priority will be given to the projects which answer the objectives and strategic activities of the LDS (See: Khulo Local Development Strategy 2018-2022 pp. 5-6).

The Rural Development (RD) grant competition is targeting entire administrative territory of Khulo Municipality. Grants will be awarded only to projects which reflect the priorities of Khulo LDS. Grants are available for the public, community and business projects.

The grant will not be awarded to individuals and legal entities that have already received funding or been announced as a winner in the ENPARD Khulo RD Competition. The restriction also applies to family members of the grantee.

For the third RD grant competition only **submitted full project proposals** will be evaluated for approval.

Due to the state of emergency declared in the country, information about the third RD grant competition will be disseminated only through the Internet and short text messages.

For the detailed information about Khulo LAG priorities, goals and objectives and possible projects/activities, also grant competition terms and details, please visit Khulo LAG's web page www.khulolag.ge or contact us at hotline

551 13 55 25

557 68 62 49

577 79 11 88

574 52 13 13

555 25 49 25

or send email to info.enpard.khulo@caritas.cz.

Submission of full project proposals

The competition of Full Project Proposals will start on April 6th, 2020.

All physical or legal body who want to start, expand or implement project in Khulo municipality can participate in the full project proposal competition.

Applicants wishing to participate in the competition have to submit filled **Full Project Application Form in Georgian language** via email: info.enpard.khulo@caritas.cz.

Application form is available on internet web page www.khulolag.ge.

Deadline for submission of the Full Project Application is 4th of May, 2020, 17:30. Applications submitted after the deadline will not be considered.

Final results of the competition will be published at Khulo LAG web page www.khulolag.ge. Also, the results will be sent as a phone text message to all participants.

Grant amount

Maximum amounts of the funding for each project in the frame of the grant competition are:

Project	Commercial	Non-commercial (projects/measurements regarding prevention of spreading COVID-19)
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Minimum requested amount for the grant (Euro)	30000	1000
Maximum requested amount for the grant (Euro)	60000	3000
Minimum amount of share of the co-financing of the grantee in the total budget of the project (%)	25%	0%

General rules of the competition

Costs and projects which will not be eligible:

Expenses that cannot be requested under the grant, nor considered as co-financing:

- Construction costs;
- Renovation costs and works;
- Business operating expenses -salaries/taxes/fuel/raw materials and other operating expenses;
- Any costs that are not supported by invoices/proof of payment;
- Purchase of live animals and nursery plants (excluding legal entities only);
- Independently invited experts and consultants;
- Purchase of B category vehicles.

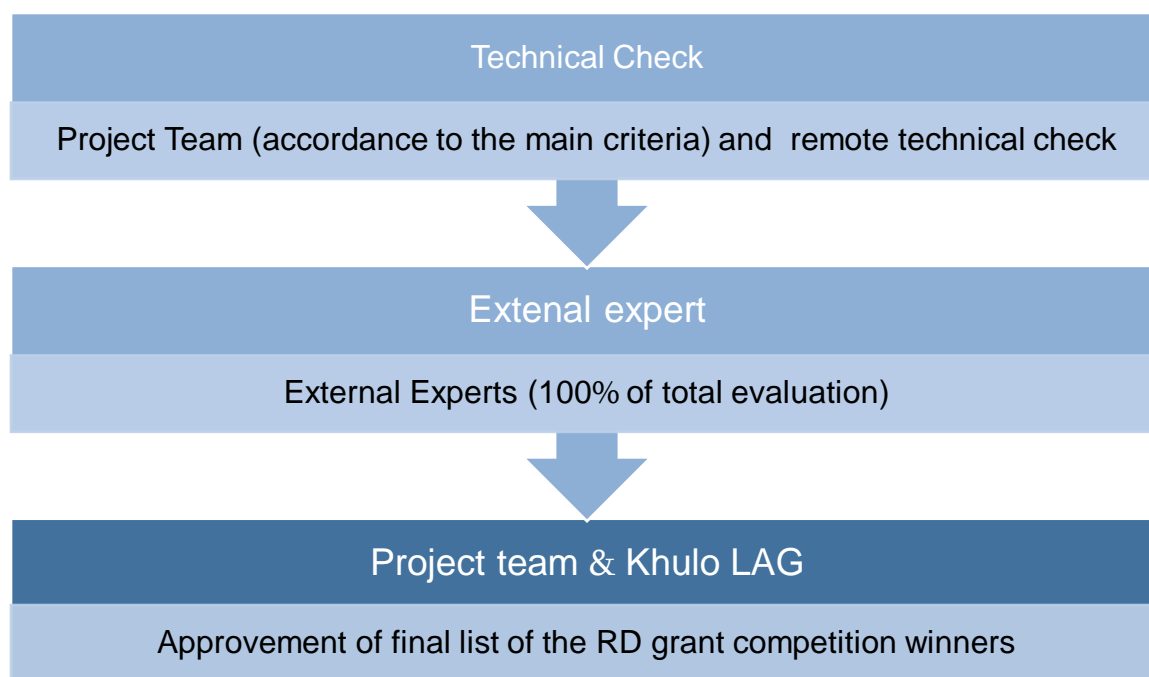
Expensed which cannot be requested as part of the grant, but could be included in applicants co-financing:

- Purchase of land and buildings;
- Purchase goods or services that cost less than 1000 GEL;
- Service/labour expenses supported by payment document of income tax/blading/payment receipt;
- Expenses related to issuance of licenses, permits, surveys, construction/project design documents.

If the Full Project Proposal doesn't comply with any of the criteria from the list above the proposal will be automatically excluded from the competition.

Any financial resources received from other sources except donor funding can be considered as co-financing of the applicant for the commercial projects.

Full Project proposal competition



Technical Check – ENPARD Khulo project team checks full project proposals according to main criteria:

1. Content of the application complies with the criteria;
2. The requested grant amount complies with the rules of the grant competition;
3. Duration of the project is more than 2 months;
4. The budget of the application does not include the costs which are now allowed by grant manual;
5. The project budget is given in Euros;
6. Based on the project specification all required fields in the applications are filled and given in accordance with the criteria;
7. Projects which require permits and licenses and are not attached with a full project application.

Remote technical check (monitoring) – project grant monitoring assistant will evaluate relevance of current resources to those cited in the application. In the case of non-compliance with the environment or resources, the monitoring assistant will block the project.

External experts – external experts will evaluate the projects with the scores and write the comments according to criteria.

The ranked list of projects according to the scores given by external experts will be approved by the ENPARD Khulo project technical team after consultations with Khulo LAG.

In case of equal results (points), the following projects will be given priority: 1. The applicant is a person with disabilities; 2. The applicant is a woman; 3. The applicant is young (under age 30); 4. The applicant is a registered cooperative (has an active status).

All other cases that do not answers any of above will be reviewed by the ENPARD Khulo project team and Khulo LAG management board.

Notification of the decision to applicant

Successful project applicants, at the all stages, will be notified via phone/email about the next steps. List of approved full project applications also will be available online – at Khulo LAG web page - www.khulolag.ge.

Applicants who failed to score sufficient points at the stage of full project proposal competition can apply to the CCRG Khulo office for a written explanation of the result within one week of a receiving the statement. In case the applicants had difficulty of phone coverage and project team couldn't contact them, it's solely applicant's responsibility to request the result of evaluation in CCRG office within 15 days.